



L'ÉCOLE CHEMPAKA SOCIETY FOR EDUCARE



POLICY FOR ONLINE TEACHING AND LEARNING

Table of Contents

1. General Introduction
2. Vision
3. Mission
4. Eco mission
5. Chempaka way
6. Purpose of the Policy
7. Scope of the Policy
8. Student code of conduct
9. Modes of Instruction
10. Chempaka associates
12. Academic Integrity
13. Student Support
14. Evaluation and Assessment
15. Conclusion



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General Introduction

The Chempaka way of education is all about placing children at the heart of the entire educational exercise. The regular online instructions necessitated by these unprecedented times have not brought in an iota of change in our core philosophy: we were, are and will remain a student centered school, whether online or offline. The new normal calls for new policies to be in place for academic achievement and personal growth and development of our students.

Quality expectations of the school management remains same during the online classes as it used to be during offline classes. Students have all rights to quality education in spite of every obstacle we are facing.

Vision

An outstanding school cultivating dynamic students who are culturally aware and collaborative within a multicultural society.

Mission

Achieving Social Grace by providing an environment where students, parents, teachers and administration (Chempakaites) work together as a nurturing community that lays emphasis on intellectual and emotional growth, in which every student discovers and realizes his/her full potential empowering students to become future leaders who possess qualities of wisdom, valour, loyalty and integrity focusing on developing visionary, expressive and confident individuals with sensitivity and concern for the less fortunate, the environment, diversity, communal harmony, human rights and democratic values.

Our Eco-Mission

Every Chempakite is expected to take with them Eco-values **FROM SCHOOL TO HOME TO COMMUNITY**

The Chempaka Way

The verse given below describes the champaka way of treating children which has been in practice ever since the founding day of the school.

The Chempaka Way

When Children are allowed to be children

Learning happens naturally.

When systems & rules are in place, but not to curb

Learning happens freely.

When nature is the most important teacher

Learning has value.

When surroundings are aesthetic, lively & stimulating

Learning happens creatively.

When the thrust is on values and awareness.

True learning begins.

When it's how well you study, not how much you study

Learning becomes meaningful

When culture & heritage are honoured & imbibed

Learning becomes timeless.

When the adult's role is to guide & facilitate

Learning becomes fun.

When theatre and arts become a part of life

Learning happens through expression.

When a scientific outlook is cultivated

Learning happens through inquiry.

When the humanistic spirit is encouraged

Learning happens through compassion.

When there is a dynamic atmosphere of innovation & research

Learning never ends.

When physical, mental & spiritual growth happen together

Learning has completeness.

*When we realize that it's not just about how much we provide
But how well we are able to facilitate true learning*

Learning happens the Chempaka way.

MAYA J. GOMEZ



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Purpose of the Policy

This document is intended to clarify our online teaching and learning policies. It states our expectations from the student body for effective carrying out of online teaching-learning process, and our students code of conduct.

Scope of the Policy

This policy governs all our online teaching activities, interactive sessions, competitions, workshops, and webinars by external agencies etc.

Student code of conduct

At Chempaka we believe in discipline that springs from a deep sense of gratitude for the blessings one receives, and from the realization of the paramount importance we attach to respecting self and others. Any behaviour that comes in the way of a student achieving social grace as mentioned in our mission statement, needs to be discouraged. Our students grow up to be ambassadors of a superior school of thought: social grace. For this lofty thought to be a reality, it is extremely important that everyone conform to an ethical code of mutual respect and courtesy.

All students at Chempaka have the following rights and responsibilities:

1. To learn in an environment that is safe from any type of abuse.
2. To express themselves within each class respectfully, being thoughtful of others.
3. To keep the video turned on throughout the class and the audio turned off when not speaking.
4. To dress for the class in a presentable manner. (Smart casuals are a perfect fit for online classes).
5. To avoid drinking and eating during the classes.
6. To use the break time (recess) in the most efficient manner. We encourage students to do the following during breaks:
 - Eye movement
 - Wash face
 - Walk a little
 - Do mild exercise such as walking
7. To sit properly during classes. (This is to suggest that at times inappropriate posture might cause unwanted physical repercussions.)
8. To Use chat option responsibly.
9. To avoid using multiple electronic devices simultaneously. (This negatively impacts learning and causes health hazards,too)
10. Students are discouraged from sharing online class materials, screenshots taken during the classes or videos of online classes through social media.



L'ÉCOLE CHEMPAKA SOCIETY FOR EDUCARE



Modes of Instruction

In the current circumstances, all instructions will happen only through the online portal/s opted by the school. In addition to Microsoft teams, our facilitators may also be making use of various other digital tools, safe learning websites such as nearpod, quizzes etc. and verified online (mobile) applications. The school community is looking forward to offline classes once the situation improves. Where possible we are also considering blended learning. Students may be called to school based on government permissions occasionally in small groups once the blended learning programme commences.

Chempaka associates

The term 'Chempaka associates' in this context refers to those external agencies who work with L'école Chempaka Society for educare in order to provide an enriching educational experience. Chempaka associates are strictly bound by the school policies that govern online classes. The code of conduct mentioned in this policy booklet applies to all external agencies that interact with our students online. Primarily we work in association with 'Univariety' for career guidance, 'Safe campus' for personal growth, development and cyber safety, HowNWhy for blending the curriculum with technologies.

Academic Integrity

Academic integrity refers to every students ability to breath life into the Chempaka values in all academic matters. Chempaka envisions a society where individuals are responsible for their own behaviours and do absolutely nothing in their lives that will be considered demeaning of human values. Academic honesty is essential for success in both personal and professional lives. We look down upon plagiarism of any kind, and motivate all our students to submit only original works for correction. Where references where sought students must give due credit to the original writer.

We also expect the parent community to be vigilant during assessments to ensure that assessments are undertaken by students with little help from adults, study materials or online resources.



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Student Support

All students are eligible for academic support throughout the academic year whether classes happen online or offline. Remedial classes are available for students who require additional support from the facilitator. Parents/students are expected to contact the section coordinator/ Vice-Principal to avail this facility. Chempaka also has a mentorship programme wherein students in need of adult support in specific areas are assigned to a selected number of teachers. Mentorship programme is available for all students on the basis of teacher recommendation or parental request. As in everything we do at Chempaka, the student support programme that happens online is solely for the benefit of the student body.

Evaluation and Assessment

We believe that assessments remain the best tools to measure student learning. We have not cancelled any of the assessments planned for this academic year due to COVID 19. The only change is that in place of the physical assessments that usually happen in a classroom setting. The assessments will be held online. Teachers will evaluate as usual, and open days/Parent teacher interactions will happen as usual. We solicit the complete cooperation of the parent community in this regard.

Conclusion

We have always been a student-centred school and would like to remain so despite the challenges posed by the pandemic. Students' safety and wellbeing is our priority. It is important that our students abide by the suggestions in this policy document for effective learning to take place through online classes. Constant reluctance to follow the school policy on online schooling will call for actions as mentioned in the schools code of conduct for students.